

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: May 20, 2019
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Tiffany Beach
Solicitor – David Capozzi

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Hans seconded by Comm. Paul to approve the April 15th, 2019 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach – We sent out the second set of invoices for the 2019 fire registration. We also just received the NJSA of Fire Districts Quarterly Meeting Minutes of March 2, 2019.

Treasurer’s Report – Comm. McManus

As of May 20, 2019

TD Bank General Checking	51,649.62
TD Bank Money Market Account	720,050.34
TD Bank Money Market Capital	2,557.51
TD Bank Payroll Checking	9,570.32
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,057.46
Petty Cash	200.00
Total Current Assets	805,661.61

Motion made by Comm. Paul seconded by Comm. Weindel to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 65 bills totaling \$ 56,058.89.

Motion made by Comm. Paul seconded by Comm. Weindel to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

Comm. Ruth: On June 1st, I will be attending the State Fire District Associations meeting in Howell Township possibly with Commissioner Paul.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official’s report for April 16 – May 20 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Acting Fire Official Timothy Shannon, and Michael Brezee Fire Prevention Specialists.

Training Division – Comm. Ruth

Comm. Ruth: The Training report for May was read aloud, a copy is attached to the minutes. Respectfully submitted, Capt. A. Dimitri, Capt. Burns & Lt. Maldonado.

Fire Department Equipment – Comm. Paul

Comm. Paul: Everything is okay. I am going to talk with the Chief and we are going to do some type of Resolution for boots, to stay with one certain type of boot and if the member wants to purchase the most expensive boot, they will have to pay the balance of the money. When they went to the burn building they tested out the Scott mask TIC, they didn't like the mask with the camera already built into it. We did have one personal TIC purchased, the Chief did order six more and they should be coming in any day.

Turn-Out Gear – Comm. Paul

Comm. Paul: The new helmets came in. I had one sent out to be repaired and that came back today. All of the new gear came in for the members. One member had an issue with a pair of pants, they were too long. They were sent out to be hemmed. We also sent out seven pair of pants to be repaired. We should have them back shortly.

Recruitment / Membership – Comm. Paul

Comm. Paul: We have one application, the interview will be done.

Fitness Center – Comm. Paul

Comm. Paul: The signs came in, they need to be hung. The police department wants to purchase some of the equipment and replace some of the older equipment in there. I am going to work with them and start getting that done.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul-

Comm. Paul: April 2nd we did meet with the architects. They finally sent us the facility assessment study today. I am going to get with the Chief, Deputy Chief, Commissioner Hans, and we are going to review the assessment and possibly have a report for the June meeting.

Communications – Comm. McManus

No report.

Apparatus – Comm. McManus

Comm. McManus: All of the PM's are done on the trucks. There were some issues that needed to be addressed right away. They have been taken care of except for one, that has a broken spring bolt on the ladder and instead of taking it down to a spring shop, no one really wants to work on it, Jim, from ESI is willing to do the work for us. They already have the parts, it is just working with his schedule and getting it over there one day and getting the spring bolts repaired for us.

Computers – Comm. McManus

Comm. McManus: Two new computers were purchased one for B1 and the other for B2. I think the one for B1 is still sitting at the conference table. The other one is up and running. They are in the process of putting a spec together for the Chief.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Building Maintenance / Grounds – Comm. Hans

Comm. Hans: We did have another roof leak over here at Station 3 in the office. I am going to look into getting the roof and gutters cleaned off. I have a feeling it is backed up again from all of the rain we have been having. The carpets are going to be getting cleaned tomorrow.

Health & Safety – Comm. Hans

No report.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

Comm. Hans: NJ American Water did go out to Scott Ave and Lake Blvd, they finally put the stores connectors back on, if there is any missed, please let me know and I will make sure that it's taken care of. There were a few markers left around town and on the sidewalks, as I was making my rounds I was straightening them back up.

Comm. Ruth: If there is a way while you are out and you see those flags for the hydrants destroyed or bent, send an email to PK and maybe the duty crew can go out and straighten them up.

Comm. Hans: Do we have more?

Comm. Ruth: We can find out.

Comm. McManus: What do we have to do; I know other towns the Borough passes a Resolution that every time NJ American Water replaces a hydrant, that it automatically has the correct fitting on it? It seems like every time they are replacing a hydrant we have to call them to get the adapter put on them. Instead of them putting the hydrant in like Laurel Springs, there are no adapters on theirs; they come with the fitting on it. I don't know if it is something we need to pass a Resolution on or, if the Borough has to pass the Resolution.

Comm. Hans: I will send them an email and see if they can order the hydrants with the connectors already on.

Insurance – Comm. Weindel

Comm. Weindel: We received a letter from the insurance company; they just wanted to know if we did anything from their last meeting. They want to know about the waivers from the exercise room. Rich, do you know about that?

Comm. Paul: We have waivers.

Comm. Weindel: They just want to know if we are doing anything towards their recommendations. I have the letter here if you want to take a look at it.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I set up a date on the 3rd, John from Action Uniform is going to come and do some measurements for new uniforms. I will also be ordering hats, it's 20\$ a hat. I'm looking for a closet to put returned gear so it doesn't get all dusty.

Fuel – Comm. Weindel

No report.

Chief's Report – Chief Beeler

Chief Beeler: The report for April 16 –May 19 was read aloud by Chief Beeler, a copy is attached to the minutes.

President's Report – Comm. Ruth

No President's present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Ruth

Comm. Ruth: Resolution 2019- 16 for the authorization award on contract to various vendors for copy, computer paper and envelopes under Camden County Cooperative Pricing System. Do I have a motion?

Motion made by Comm. Weindel, seconded by Comm. Paul. Any questions? (hearing none) Roll call vote, all yes.

Comm. Ruth: Resolution 2019-17. This is a resolution to appoint Frank DeLucca Jr. as the Chaplain.

Motion made by Comm. McManus, seconded by Comm. Paul. Any questions? (hearing none) Roll call vote, all yes.

Old Business – Comm. Ruth

Comm. Ruth: Old business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: At this time can we have Dave Capozzi come up to swear in Frank DeLuca Jr. as Chaplain.

Solicitor Capozzi swore-in Frank DeLuca Jr. as Chaplain. Congratulations (applause).

Public Portion – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Hans to open to the public. All in favor, ayes have it.

Chaplain DeLuca: I just want to thank you all for supporting me. If there is anything that I can do, you have my cell phone number and if anyone that is sick or in the hospital or whatever, if you could give me a call. I know there was a fatal last week, so if that has affected anyone please let me know.

Motion made by Comm. McManus, seconded by Comm. Paul. All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Ruth: I'd like to wish everyone a Happy Memorial Day.

Comm. Weindel: I got the wreaths for the Memorial Day Service.

Comm. Hans: I just want to thank everyone from the Fire District who showed up to my father-in-laws funeral a few weeks ago. I wanted to also wish everyone a Happy Memorial Day also.

Comm. Paul: Have a safe holiday everyone.

Comm. McManus: I will be away from Wednesday until Monday.

Closed Session – Comm. Ruth

n/a

Adjourn - Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Paul to adjourn the meeting at 7:58pm.

All in favor, ayes have it.

Lindenwold Fire District No.1
Treasurer's Report
As of May 20, 2019

	<u>May 20, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	51,649.62
1011 · TD Bank Money Market Acco...	720,050.34
1013 · TD Bank Money Market Capital	2,557.51
1020 · TD Bank Payroll Checking	9,570.32
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,057.46
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	805,661.61
	<hr/>
Total Checking/Savings	805,661.61
	<hr/>
Total Current Assets	805,661.61
	<hr/>
TOTAL ASSETS	805,661.61
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LIABILITIES & EQUITY	0.00



**Lindenwold Fire Department
2201 Bangor Avenue
Lindenwold, NJ 08021
(856)-346-0935**

May Training Report

The Lindenwold Fire Department visited the Fire Academy twice this month, the first being to utilize the smoke tower on April 16th and the second on April 30th for the first of two Live Burns. Both drills had good turnouts and very useful training. April 23rd was used for a Battalion night this month. Respectfully submitted, Captain/Training Officer DiMitri, Captain Burns, Lieutenant Maldonado.

April 9th

Search and Rescue
Station 60

Taught By: DC M. Winters

LFD Members – 22

LSFD Members – 11

CFR Members – 13

April 16th

VES and FAST Board
CCESTC Smoke Tower

Taught By: Chief Beeler, Captain DiMitri, Captain Burns

LFD Members – 18

LSFD Members – 8

CFR Members – 14

April 30

Live Burn

CCESTC Burn Building

Taught By: Academy Instructors

LFD Members – 24

LSFD Members – 12

CFR Members – 13

FIRE MARSHAL'S REPORT

05/20/2019

April 16, 2019 to May 20, 2019

Inspections Completed

Gino's Pizza
Hair by Rosane
Jana's Hair Salon
Exclusive Barber Shop
South Jersey Gas
Paverart LLC
Dr Gerzoff
Great wall Kitchen
Advance Scale
Pine Ridge Apts
Center Stage
A & E Construction
Country Pet Lodge
International Welding
Linden Auto
Sport Barber
Lindenwold Public Library

Re- Inspections

Micciche's Florist
Little Tuna
Forever Young day care
National Furniture
Family Dollar
El Publito Market
William Hall
Lindenwold .99 cent store
Bienestar Pharmacy
Fini's Deli
El Rodeo Gift Store
Laurel Self Storage
Happy Garden
Uno Laundry
Nichol's News

Complaints Received 0 Imminent Hazards 0

Requested Response 0

Civilian Burn Reports 1

1900 Laurel Road Apt Q136 in a vehicle. Suicide attempt by setting himself on fire. Burns to his legs.

Permits 0

Information to Fire District Commissioners

We have several events coming up Christmas in July, National night out, Neighbors who care Community Day August 4 and Lindenwold Day.

I will be meeting the Chief's on the details. I will be issuing fines to Chews Landing Cleaners and were keeping an eye on Don Tequila Restaurant. Tiffany sent out the second round of bills on May 1, 2019 for our annual fire safety registration. As of May 20, 2019 we received State Life Hazard Fees of 3,941.16 and Non Life Hazard fees of 15,278.25 and permit fees of 322.00

Yours in Fire Safety



Timothy Shannon
Acting Fire Official

CHIEFS REPORT

04/16/19 – 05/20/19

Calls for service – 105

Mutual aid – Clementon- 26, Laurel Springs-5, Pine Hill- 2 , Blackwood -1 , Voorhees 1, West Berlin- 1, Erial -1,

Fire Police- 1

05/05 – WHP at US Ave- Fatal MVA – crews stayed on scene to assist with removal

05/05- 205 Charles St- Residents basement wall collapsed due to water leak- crews shut off water and assisted resident

Over the last period there were only 2 days where we didn't have at least 1 call (04/23 and 05/14)

Working with RnV regarding the firehouse project

New gear has arrived and been placed in service- Working with Commissioner Paul to repair other gear

Ordered some new equipment

New Utility has been ordered- Thanks Ray

No issues with duty crews- have been busy but almost all incidental runs

Clementon continues to improve. No reported issues there

We applied for a grant from WAWA foundation- We were denied

Duty crew is going to rotate all the saws from all the trucks a few at a time to the public works for PM

Respectfully submitted

P.K Beeler

Chief

RESOLUTION

Res-Pg: 17-1

Resolution 2019-16

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID A-27/2018 – 6 MONTH OPTION), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF BUILDINGS AND OPERATIONS) AND VARIOUS VENDORS, FOR THE PURCHASE OF COPY, COMPUTER PAPER AND ENVELOPES FOR VARIOUS CAMDEN COUNTY DEPARTMENTS AND AGENCIES, UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, ID#57-CCCPS, ON AN "AS-NEEDED" BASIS

WHEREAS, by Resolution No. 19 adopted August 16, 2018, the Camden County Board of Chosen Freeholders awarded a contract to various vendors listed on the attached schedule, for Bid A-27/2018, Copy, Computer Paper and Envelopes for various Camden County Departments and Cooperative Members under the Camden County Cooperative Pricing System, System Identifier #57-CCCPS, for a term commencing September 1, 2018 through February 28, 2019; and

WHEREAS, said Bid A-27/2018 provided for an additional six (6) months option, said option to be exercised at the sole discretion of the County; and

WHEREAS, it is the desire of the Board of Chosen Freeholders to exercise the six months option pursuant to Bid A-27/2018, for the term commencing on or about March 1, 2019 through August 31, 2019; and

WHEREAS, funding for this purpose is available with the balance contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2019 Temporary and/or Permanent Budgets and shall not exceed the maximum budgeted line items for copy and computer paper and envelopes and shall be encumbered prior to incurring the obligation in accordance with N.J.A.C. 5:30-5.5(b)(2); and

WHEREAS, each participating Cooperative Member in the Cooperative is hereby authorized to enter into a contract directly with the various vendors for the various items, pursuant to the terms and conditions of this bid after award by its

RESOLUTION

Res-Pg: 17-2

governing body in accordance with applicable law; now, therefore,

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Camden that, contingent upon the funding as described herein, the vendors and items listed on the attached award sheet schedule for Bid A-27/2018, (6 Month Option) for Copy, Computer Paper and Envelopes for various Camden County Departments and Cooperative Members under the Camden County Cooperative Pricing System, System Identifier #57-CCCPS be and the same is hereby approved and awarded for the term commencing March 1, 2019 through August 31, 2019; and

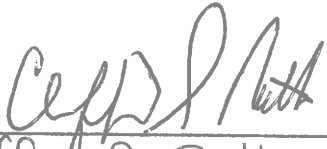
BE IT FURTHER RESOLVED that the proper County officials be and are hereby authorized to execute all necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden; and

BE IT FURTHER RESOLVED that each participating Cooperative Member in the Cooperative is hereby authorized to enter into a contract directly with the various vendors listed in the attached schedule pursuant to the terms and conditions of Bid A-27/2018, (6 Month Option), after award by its governing body in accordance with applicable law.

LJP:amf

BC-8285

Z:\Files-Bids\2018 Meetings\Feb\Resol. Auth. 6 Mos.
Extension of Bid A-27/2018 - Var. Vendors - Auth 2-21-19



Clifford S. Ruth
Chairman of the Board

Introduced on: February 21, 2019
Adopted on:
Official Resolution#:

RESOLUTION

Res-Pg: 17-3

BID A 27-18 Copy & Computer Paper and Envelopes
for use under the Camden County Cooperative Pricing System,
Identifier No. 57-CCCPS
Award Sheet
(For use by Camden County as Lead Agent and Cooperative Members)
(2017-2018)

VENDOR

ITEMS AWARDED

WB Mason
151 Halker Place
Bellmawr, NJ 08031
Attn: Bruce Rymshaw
Phone #888-926-2766x1770

COPY PAPER

Items: # 1, 2, 3, 4, 6, 7,
8, 9, 11, 23, 57, 58, 59
81, 90, 91
(16 Items)

Documents received:
No Bid Bond or Consent of Surety required
Affirmative Action
Non-Collusion Statement
Certificate of Ownership
Debarment
Extension to Co-Operative
Business Registration Certificate

Paper Mart
151 Ridgedale Avenue
East Hanover, PA 17996
Attn: Howard Levy
Phone #800-772-2001

COPY PAPER

Items: # 10, 12, 13, 14, 15, 16
17, 18, 19, 20, 21, 22
24, 25, 26, 27, 28, 29
30, 31, 32, 33, 34, 35
36, 37, 38, 39, 40, 41
42, 43, 44, 45, 46, 47
48, 49, 50, 51, 52, 53
54, 55, 56, 60, 61, 62
63, 64, 65, 66, 67, 68
69, 70, 71, 72, 73, 74
75, 76, 77, 78, 79, 80
82, 83, 84, 85, 86, 87
88, 89, 92, 93, 94, 95
(78 Items)

Documents received:
No Bid Bond or Consent of Surety required
Affirmative Action
Non-Collusion Statement
Certificate of Ownership
Debarment
Extension to Co-Operative
Business Registration Certificate

Envelopes

Items: # 1, 2, 3, 4, 5, 6, 7, 8, 9, 10,
11, 12, 13, 14, 15, 16, 17,
18, 19
(19 Items)

Computer Paper

Items: 2, 6, 7
(3 Items)

Cards

Items # 1, 2
(2 Items)

Paper Supplies

Items: 1, 2
(2 Item)

Office Basics, Inc.
22 Creek Circle
Boothwyn, PA 19061
Attn: Katherine Hunter
(800) 541-5855

Copy Paper

Items: 5
(1 Item)

Computer Paper

Items: # 1, 3, 4, 5
(4 Items)

Documents received:
No Bid Bond or Consent of Surety required
Affirmative Action
Non-Collusion Statement
Certificate of Ownership
Debarment
Extension to Co-Operative
Business Registration Certificate

Introduced on: February 21, 2019
Adopted on:
Official Resolution#:

RESOLUTION

2019 17

**Board of Fire Commissioners
Fire District No 1**

Appointing Chaplain Frank DeLuca Jr,

WHEREAS, the Board of Fire Commissioners has a need to appoint a Chaplain to assist the Board to work with Lindenwold Fire Department and its' citizens;


WHEREAS, the Board finds that it is necessary for the immediate appointment to this position to ensure the health, safety and welfare of the residents serviced by the Board;

WHEREAS, the Lindenwold Board of Fire Commissioners wishes to appoint Frank DeLuca Jr., a qualified person as the Lindenwold Fire Department Chaplain

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners appoints Frank DeLuca Jr. as Chaplain.

Said appointment shall take effect immediately and remain in full force and effect until further action by the Board.

Dated: May 20, 2019



Clifford Ruth, Chairman



Attest: Tiffany Beach, District Clerk